

# VICE-PRESIDENT

Revision Approved December 8, 1995

The Vice-President shall:

1. Assume the duties and exercise the powers of the President in the event of the President's absence, incapacity or death.
2. Countersign checks when requested by the Treasurer after verifying their validity and need.
3. Participate as an active member of the Board of Governors.
4. Perform other club activities as may be assigned by the Board of Governors.
5. Prepare a budget for the Office of the Vice-President and send it to the Treasurer to be received by November 15th.